



Department of Public Works  
**Engineering Division**  
Robert F. Phillips, P.E., City Engineer  
City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
Phone: (608) 266-4751  
Fax: (608) 264-9275  
[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

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**Deputy City Engineer**  
Gregory T. Fries, P.E.

**Deputy Division Manager**  
Kathleen M. Cryan

**Principal Engineer 2**  
John S. Fahrney, P.E.  
Christopher J. Petykowski, P.E.  
Janet Schmidt, P.E.

**Principal Engineer 1**  
Christina M. Bachmann, P.E.  
Mark D. Moder, P.E.  
James M. Wolfe, P.E.

**Facilities & Sustainability**  
Bryan Cooper, Principal Architect

**Mapping Section Manager**  
Eric T. Pederson, P.S.

**Financial Manager**  
Steven B. Danner-Rivers

August 4, 2020

**NOTICE OF ADDENDUM  
ADDENDUM NO. 1**

**CONTRACT NO. 8871, PROJECT NO. 10956  
MPD CENTRAL PROPERTY/GR10 CARPET REPLACEMENT**

This addendum is issued to modify, explain or correct the original Drawings, Specifications, or Contract Documents marked as ***MPD CENTRAL PROPERTY/GR10 CARPET REPLACEMENT, City of Madison, Contract #8871, as issued on July 09, 2020*** and is hereby made a part of the contract documents.

This addendum consists of the following documents:

- **SECTION A, PAGE A1 ONLY: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS**
- **SECTION D, PAGES D2 & D5 ONLY: SPECIAL PROVISIONS**

1. **GENERAL CONTRACT CONDITIONS**

Bidding process dates ARE BEING EXTENDED. See attached Section A, Page A1.  
Adjusting Section 103 Award & Execution of contract dates. See attached Section D, Page D2  
Adjusting Section 109.7 Time of Completion dates. See attached Section D, page D5.

2. **GENERAL QUESTIONS AND ANSWERS**

Q1: There is evidence of tile that could be asbestos in the hallway outside of GR4. If tile exists under the existing carpet, we could run into an asbestos issue.  
A1: Tile that has been tested in the past throughout the City County Building has tested negative for asbestos. The City of Madison will be responsible for testing and abatement of the tile in the project area as required.

3. **ACCEPTABLE EQUIVALENTS**

None

4. **SPECIFICATIONS**

None

5. **DRAWINGS**

None

6. **PROPOSAL**

No Revisions

Revise and amend the contract document(s) for the above project as stated in this addendum, otherwise, the original document shall remain in effect.

Please acknowledge this addendum on page E1 of the contract documents and/or in Section E: Bidder's Acknowledgement on Bid Express.

Electronic version of these documents can be found on the Bid Express web site at:

<http://www.bidexpress.com>

If you are unable to download plan revisions associated with the addendum, please contact the Engineering office at 608-266-4751 receive the material by another route.

Sincerely,

*EN - Greg Fries*

for...Robert F. Phillips, P.E., City Engineer

Cc: Greg Fries, Kathy Cryan

# SECTION A: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS

## REQUEST FOR BID FOR PUBLIC WORKS CONSTRUCTION CITY OF MADISON, WISCONSIN

### A BEST VALUE CONTRACTING MUNICIPALITY

PROJECT NAME:	MPD CENTRAL PROPERTY/GR10 CARPET REPLACEMENT
CONTRACT NO.:	8871
BID BOND	5%
PRE-BID MEETING / WALK THROUGH	Thursday 7/16/2020 at 1:30 p.m. or Thursday 7/23/2020 @ 10:30 a.m.
PREQUALIFICATION APPLICATION DUE (2:00 P.M.)	8/13/2020
BID SUBMISSION (2:00 P.M.)	8/20/2020
BID OPEN (2:30 P.M.)	8/20/2020
PUBLISHED IN WSJ	7/16; 7/23;7/30; 8/6; 8/13

**PRE-BID MEETING / WALK THROUGH:** All bidding contractors are encouraged to attend one of two pre-bid meetings/walk throughs. All attendees will be asked to wear masks and observe social distancing. The first walk-thru will be held at 1:30 p.m. Thursday, July 16, 2020, and the second will be held at 10:30 a.m. on Thursday, July 23, 2020, at the project site, Madison Police Central District at 211 South Carroll Street, Madison, WI. Parking is available in nearby public parking garages or street parking. Please meet at the Wilson St. Entrance of the City County Building. Staff from MPD and the City Project Manager will be on hand to answer questions related to the plans and specifications. Questions will be answered in written format via addendum to the contract.

#### **BIDDER QUESTIONS and CLARIFICATIONS: 68**

If needed, City Staff shall publish addenda to respond to any questions, or clarifications.

- Questions shall be submitted via email to the Project Manager for City Engineering, Facilities Management. Responses that change the contract scope and/or schedule will be published by the CPM in the form of a bidding addendum.
- See the contract contact information at the end of Section D-Special Provisions for contact information. All questions shall be sent via email, reference MPD-Central Property/GR10 Carpet Replacement, Contract 8871.

**The deadline for receiving all questions and clarifications, shall be 5:00 p.m. on Thursday, July 30, 2020.** No additional questions or clarifications will be received after this deadline. All responses shall be published in the form of an addendum. The last addenda (if needed) will be published on or about 12:00 p.m. Tuesday, August 04, 2020 to give all contractors sufficient time to review the addenda before bids are due. The City of Madison reminds all Contractors that you must acknowledge having read all addenda when submitting your bid. Failure to acknowledge all addenda shall disqualify your bid.

**PREQUALIFICATION APPLICATION:** Forms are available at the same location or on our website, [www.cityofmadison.com/business/pw/forms.cfm](http://www.cityofmadison.com/business/pw/forms.cfm). If not currently prequalified in the categories listed in Section A, an amendment to your Prequalification will need to be submitted prior to the same due date. Postmark is not applicable.

**BIDS TO BE SUBMITTED:** Bids may be submitted on line at [www.bidexpress.com](http://www.bidexpress.com), or by hand at 1600 Emil St. Please note that in support of social distancing during COVID-19, the doors at 1600 Emil St. are locked, but there is a sign with phone numbers on the door. Please call one of the numbers on the door and staff will come to the door to receive your bid. Until further notice, the bid openings will be closed to the public to support the guidance of social distancing, as the City responds responsibly to COVID-19 impacts to services. The bids will be posted online after the bid opening. If you have any questions, please call Alane Boutelle at (608) 267-1197, or John Fahrney, (608) 266-9091.

**SECTION 102.12: BEST VALUE CONTRACTING**

This Contract shall be considered a Best Value Contract if the Contractor's bid is equal to or greater than \$63,500 for a single trade contract; or equal to or greater than \$311,500 for a multi-trade contract pursuant to MGO 33.07(7).

**SECTION 103 AWARD AND EXECUTION OF THE CONTRACT**

The awarded Contractor shall completely execute the signing of all contract documents and submit them to City Engineering (Attn: Alane Boutelle, 1600 Emil Street, Madison, WI 53703) prior to **12:00pm on Thursday, Sept. 17, 2020**. Delays by the Contractor in submitting the required completed contract documents will not adjust the project completion date.

The Payment and Performance Bonds shall be dated no sooner than **Wednesday, Sept. 16, 2020**.

**SECTION 104 SCOPE OF WORK**

This contract is for the carpet replacement for the Madison Police Department Central District Property/GR10, located at 211 S. Carroll Street, Madison, WI.

A Painting contract will be running concurrently with this Carpet Replacement contract.

This contract shall be for all of the work described in these documents including but not limited to the removal of existing carpet and disposal of the vinyl base and the installation of new carpet tiles, new walk-off tiles, and vinyl base. Existing carpet shall be recycled. The existing vinyl base shall be removed by the painting contractor and recycled. Work shall include the removal of materials specified, preparation of concrete floor as needed and the installation of new carpet, walk-off tiles and vinyl base as indicated by the plans and specifications.

Unless specifically noted in the plans and specifications as work or materials by others, the contractor shall assume the responsibilities of work and materials for this contract. The Contractor shall furnish any apparatus, appliance, material, or labor that may be necessary to complete the work, in accordance with the intent of this contract. The Contractor shall use properly functioning equipment capable of performing the tasks required. The Contractor shall furnish workers who perform quality work and who are experienced and knowledgeable in the work proposed. The Contractor shall also coordinate work being done by others into the contract schedule. This includes but is not limited to work being done by other City agencies or other contractors.

**SECTION 104.1 LANDS FOR WORK**

This project is a carpet replacement of an existing occupied office suite on the ground floor (Property and GR10) of the City-County Building for the City of Madison, located at 211 S. Carroll Street. The ground floor is located over the underground parking garage.

1. No on-site vehicle parking is available for Contractor use.
2. The Contractor shall coordinate building access, elevator access, and dumpster locations with the City Project Manager. Only temporary street offloading will be acceptable. The freight elevator will be available for contractor use on a non-exclusive basis. Public elevators are not available for contractor use.
3. Access to the MPD-Central suite shall be through designated construction paths. No material transport shall occur in the public and/or occupied areas without coordination with the City Project Manager.
4. No tobacco product use is allowed on the Lands for Work.

**SECTION 104.2 INTENT AND COORDINATION OF CONTRACT DOCUMENTS**

The contract documents are complimentary of each other and consist of all of the following:

1. The City Standard Specifications for Public Works Construction, 2020 Edition  
<http://www.cityofmadison.com/business/pw/specs.cfm>
2. These Special Provisions including all plans and specifications as noted by the exhibits listed below.

**SECTION 106.1            SOURCE OF SUPPLY AND QUALITY**

The Contractor shall be responsible for all supplies and the materials required for an industry standard installation of these products. All required adhesives, paints and cleaners shall be low VOC type.

**SECTION 107.2            PROTECTION AND RESTORATION OF PROPERTY**

The Contractor shall be responsible for the protection and restoration of all new and existing work. All damage not consistent with requirements of the contract documents shall be repaired or replaced to the original or better condition at the Contractor's expense.

**SECTION 108.2            PERMITS AND LICENSING**

The Contractor shall be required to apply for and obtain all permits or licenses that may be required by these contract documents regardless of ordinance, statute, or other regulatory requirement.

Contractor is responsible for coordinating all inspections related to all permits and licenses. Re-inspection fees associated with non-complaint or incomplete work shall be the responsibility of the Contractor.

**SECTION 109.7            TIME OF COMPLETION**

Work shall begin only after the contract is executed and the start work letter is received. It is anticipated that the Start Work letter will be issued on or about **October 12, 2020**. The City Project Manager shall schedule a Pre-Construction Meeting at the site prior to mobilization. Attendees shall include MPD Staff, the Carpet Replacement Contractor, the Painting Contractor, Dane County Facility staff and City Facility Management Staff.

The contract, including punch list completion shall be **COMPLETED NO LATER THAN January 30, 2021**.

**SECTION 109.9            LIQUIDATED DAMAGES**

The fixed, agreed and liquidated damages for failure to complete Construction Closeout by the above specified date shall be **\$375.00** per calendar day for each calendar day in which the work remains incomplete.

**NON STANDARD BID ITEMS**

**BID ITEM 90000 – BASE BID**

**DESCRIPTION:** The BASE BID shall include the complete installation of all building components; and turn-in of all deliverables as outlined in the plans and specifications.

**METHOD OF MEASUREMENT:** The BASE BID shall be measured as Lump Sum of the required construction and installations as described in the plans and specifications.

**BASIS OF PAYMENT:** The BASE BID shall be paid at the contract unit price. Partial payments may be authorized by the Project Manager at the request of the Contractor. All partial payments shall be subject to standard City of Madison contract retainage procedures.

**BID ITEM 90001 – ALTERNATE 1**

**DESCRIPTION:** ALTERNATE 1: Supply and install walk-off carpet tiles as indicated on Exhibit A: Floor Plan – Sheet A2

**METHOD OF MEASUREMENT:** ALTERNATE 1 shall be measured as Lump Sum of the required construction and installations as described in the plans and specifications.

**BASIS OF PAYMENT:** ALTERNATE 1 shall be paid at the contract unit price. Partial payments may be authorized by the Project Manager at the request of the Contractor. All partial payments shall be subject to standard City of Madison contract retainage procedures.